

# Behaviour policy: coronavirus addendum



Northfield Manor Primary Academy

<b>Approved by:</b>	Kathryn Morgan	<b>Date:</b> 19.10.20
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## 1. Scope

This addendum applies until further notice.

Unless covered in this addendum, our normal behaviour policy continues to apply.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

## 2. Expectations for pupils in school

### 2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact a member of the Senior Leadership Team or SEND Team (Mrs Painter) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

#### Arrivals, Departures and Moving round the school.

Children will enter and leave school through their designated entrance; at the agreed time they have been given. Reception and Key Stage 1 children will queue with their parents while maintaining social distancing. There will be a handover at the gate. Key Stage 2 children will be sent in their designated entrances (or to the playground) during their allocated timeslots. At their designated home time, children will leave the building from their designated exit. Children will use the one-way systems where this is applicable. Movement around the school will be limited so that bubbles (or members of bubbles) do not pass each other in corridors.

#### Handwashing and Hygiene

Children will be expected to follow all hand washing and hygiene routines while in school. Children will wash hands /use hand sanitizer before entering school, after returning from the outside, before and after eating and at regular intervals during the day.

We ask children to follow the 'Catch it, bin it, kill it.' mantra when in school. If they need to cough or sneeze, they should use a tissue or crook of their arm. Children will be reminded not to touch their face, mouth, nose, or eyes while at school.

Children should not deliberately cough or spit towards another person. This would be a serious breach of the policy.

Should a child refuse to follow these routines, disciplinary sanctions will be used (see below).

### Social Distancing

Children who are old enough will be expected to socially distance from their peers and adults in school and on the playground/field where they are able to. When children enter their class, they will be expected to go straight to their own desk. Children will keep their belongings to a minimum and not share their things. Children will be expected to use the individual stationary pack provided by school and not share equipment. Children will put their hand up if they need an adult's support, they will not get out of their seats. All pupils will have front facing desks to support social distancing; however, it is recognized that classrooms do not provide sufficient space for pupils to be 2 meters apart. Reception children (and Year 1 children until Spring Term) will not have desks but will use appropriate provision for their age and stage – additional cleaning will support the management of risk. Pupils will be expected to keep to the playground zones marked out for their bubble.

Teachers will ensure that pupils, wherever possible, adhere to social distancing measures. Where older pupils are not complying, the usual disciplinary procedures and sanctions will be used (see below).

We understand socially distancing may be more difficult for younger children, they will be encouraged wherever possible to keep a distance from peers and adults, however, we understand this may not always be possible. We will adopt a 'no touching' approach with younger children.

### Toilets

These will be sign posted. Children will be supervised and encouraged to use the toilets no more than two at a time. When a child has finished in the toilet, they must wash their hands and wash them again on entrance to the classroom.

### Breaktimes and Lunchtimes

Children will have a designated place to play during break times. Children will be expected to maintain a 'no touching' approach. Children must always stay in their designated zones. Children will not be allowed to enter a different group or 'bubble'. Children will be expected to follow the rules of the dining room which will include sitting in designated seats.

School acknowledges that children will have had a range of different experiences during the lockdown period which may have an impact on their behaviour presentation upon return to school. Some may present with frustration as a result of being isolated from friends or having missed a significant event or experience, e.g. exams, school trip, etc. Others may have experienced bereavement or loss or another, real or perceived, traumatic episode. For many, the process of re-engagement with learning and the school community, under unusual circumstances, may require some additional input and encouragement.

As a result of these varied experiences, children may present with behaviour that is not usual, this may include;

- Anxiety; lack of confidence
- Challenging behaviour; fight or flight response
- Anger; shouting, crying
- Hyperactivity and difficulties maintaining attention

For some children, including those with attachment concerns or SEN, the change in routines and lack of familiarity will require additional adjustment. School recognises that behaviour could be a sign that for some

individual children, there is an unfulfilled need and that the behaviour is communicating that there is a problem. The school will undertake an individual risk assessment for the child and use reasonable endeavours to make the necessary adjustments to reduce the stimulus that may be triggering the challenging response.

## **2.2 Rewards and sanctions for following rules**

To help encourage pupils to follow the above rules, we will receive praise and recognition from their teacher.

If a child's behaviour is deemed high risk, for example, refusing to adhere to safety measures, such as, hand washing, social distancing, remaining in their bubbles or deliberate behaviours that put themselves or others at risk, such as spitting or deliberately coughing at people, the following sanctions and disciplinary procedures will be used:

- Have a conversation with the pupil to establish their feelings and reason for this behaviour
- Give a verbal warning to pupil explaining why this behaviour is unacceptable.
- Explain what will happen to the pupil if the behaviour continues.
- Ask the pupil to reflect and self-regulation.
- Once appropriate behaviour management strategies have been implemented but have failed to bring about the desired change, contact will be made with pupil's parent/carer.
- If the health and safety of other pupils and staff members are put at risk by the pupils not adhering to social distancing measures, then the parent/carer will be expected to collect the pupil and a fixed term exclusion will be applied in line with Exclusion guidance.

## **2.3 Changed rules**

As long as this addendum applies, we will alter the following school rules.

Pupils will be expected to wear school uniform as usual. However, one day a week, pupils are asked to arrive in PE kits which avoids the need for pupils to get changed at school.

# **3. Expectations for pupils at home**

## **3.1 Remote learning rules**

If pupils are not in school and are not ill (due to the need to isolate or due to local or national lockdown) we expect them to follow the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact a member of the Senior Leadership Team or SEND team (Mrs Painter) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

- Be contactable during required times – although consider that pupils may not always be in front of a device the entire time
- Complete work to the deadline set by teachers
- Seek help if they need it, from teachers or teaching assistants
- Alert teachers if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages

Pupils with SEND needs will have differentiated work and the SEND team will be available to support and give advice with home learning as required.

All pupils will receive daily Class Dojo messages clearly outlining instructions, explanations and tasks. Pupils learning remotely will be set work in line with the existing curriculum.

#### **4. Monitoring arrangements**

The Headteacher will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum by 22.02.21.

#### **5. Links with other policies**

This policy links to the following policies and procedures:

- Child protection policy
- Health and safety policy