



**Mrs S Pennington: Head Teacher**  
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Re: School Meals

Dear Parents/Carers

I am writing to give you more information regarding school meals. School meals will resume for all pupil who would like one from 7<sup>th</sup> September.

For the first week (7<sup>th</sup>-11<sup>th</sup> September) there will be a cold option only. From the second week, hot meals will resume though there will be a reduced selection of food for the for the time being. (Please see menus on the email on which this letter is also attached.)

In order to reduce risk:

- Children will all face the same way in the dining halls
- Children will be in allocated seating
- A year group at a time will access the dining hall in order to avoid mixing bubbles.
- The dining rooms will be cleaned between year-group sittings
- All staff will wear gloves when serving food
- There is a separate risk assessment for the kitchen staff who will work within their own stations and use gloves and masks while they prepare food.

As it will take longer to complete all school lunches in this way, Year 3 and Year 4 will eat in their classrooms for now. They will have the same choice of food as the children who eat in the dining hall. Strict hygiene will be adhered to whether in a classroom or the dining hall. The children will have playtime outside as part of their lunch hour as normal.

For now, children will continue to choose their meals in the morning during registration time. We will shortly be setting up a system through ParentPay which will enable your child to choose their meals a week in advance and this can be done from home. This will also help the kitchen to work safely and efficiently. I will send you further information regarding this soon. No changes will affect access to Free School Meals.

Children can of course bring sandwiches as usual if they prefer.

Yours faithfully  
Mrs Pennington

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