



Mrs S Pennington: Head Teacher
Swarthmore Road, Selly Oak, Birmingham, B29 4JT
Telephone: 0121 675 2489

21st September 2020

Re: Years 1-6 Parents' Evening Appointments

Dear Parents and Carers

I am writing to explain how we are going to carry out parents' evening appointments this term. Due to current Covid-19 restrictions, appointments will take place via telephone. Appointments will start in the week beginning October 12th.

Parents' Evening would usually take place in November, however, this year we think it is important to bring this forward given the impact of school closure on children's well-being and learning. By the date of your appointment your child's teacher will have spent several weeks with your child and will have been able to make an accurate assessment of the following areas:

- how your child has settled back into school life
- attainment in reading, writing and maths
- gaps/next steps in reading writing and maths
- how you can support your child's next steps at home

The week before your appointment, you will receive a short written report card from your child's teacher which will detail assessment in Reading, Writing and Maths. The report card will form the basis of the conversation. During the phone conversation, you will be able share your perspective regarding your child's well-being and you will also be able to ask questions or seek clarification regarding your child's attainment, progress and next steps.

The teacher will phone you at your allocated time. Please ensure you make yourself available at this time as teachers will have a schedule that they will need to keep to. Please make sure that we have your up to date phone number on our SIMs system. If you believe that your number has changed (or if you want to be phoned on a different number for this call) then you must let us know through the school office.

Should you have any concerns regarding your child's return to school, don't wait until your appointment. Always raise concerns as soon as possible with your child's teacher. Parents' Evening appointments are not suitable for this purpose; they are quite short and do not allow the teacher/parent adequate time for discussion and to seek solutions. Contact us through Class Dojo or via the school email/phone.

You will be available to sign-up for your appointment through Groupcall from 11am Monday 28th September.

Appointments

Year 1 – Monday 12th October 3.00pm-6.00pm
Year 2 – Tuesday 13th October 3.00pm-6.00pm
Year 3 – Wednesday 14th October 3.00pm-6.00pm
Year 4 – Monday 19th October 3.00pm-6.00pm
Year 5 – Thursday 15th October 3.00pm-6.00pm
Year 6 – Tuesday 20th October 3.00pm-6.00pm

SEND Parent's Appointment

Parents/Carers of children who are on the SEND (special educational needs and disabilities) register are asked to make an appointment with their teacher on their allocated evening. These appointments last for 5 minutes. In addition to this, Mrs Painter (SENCO) will notify you if your child requires an additional longer SEND appointment. She will contact you by Friday 9th October should this be necessary. Not all children on the SEND register will require a specific SEND appointment. However, if you still wish to have a discussion and have not been contacted, please make appointment by calling the school office for the Friday afternoon SEND telephone appointment clinic which takes place every Friday afternoon.

Yours faithfully

S. Pennington
Headteacher

Thank you for your continue support and we look forward to talking to you.

Email: enquiry@northfieldmanoracademy.org.uk

Website: www.northfieldmanoracademy.org.uk

