



**Mrs S Pennington: Head Teacher**  
**Swarthmore Road, Selly Oak, Birmingham, B29 4JT**  
**Telephone: 0121 675 2489**

Dear Parents/Carers

**Re: Claiming Benefits-related Free School Meals**

Unfortunately, many people's financial circumstances are changing due to the economic impact of coronavirus. These changes are likely to mean that more parents become eligible for benefits-related Free School Meals. I would therefore like to ensure that our parent community is aware of the eligibility criteria. Below is some information taken from the Birmingham City Council website:

***You may be eligible to claim free school meals for your child, up to the age of 19 years, if you (or your child) get one of the following:***

- ***Income support***
- ***Income-based Jobseeker Allowance***
- ***Support under part VI of the Immigration and Asylum Act 1999***
- ***Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)***
- ***Working Tax Credit run-on (paid for the 4 weeks after you stop qualifying for Working Tax Credit)***
- ***The guaranteed element of State Pension Credit***
- ***Universal Credit***

To see the full guidance go to:

[https://www.birmingham.gov.uk/info/20014/schools\\_and\\_learning/687/how\\_to\\_claim\\_free\\_school\\_meals](https://www.birmingham.gov.uk/info/20014/schools_and_learning/687/how_to_claim_free_school_meals)

If you think you may now qualify for Free School Meals then the information the school will need is requested in the form below. By providing the information you are authorising the school to use this data to check if your child is eligible. Please be assured that the information you provide us with is confidential and will not be used for any other purpose or passed on to a third party. **This does not affect anyone already in receipt of benefits-related Free School Meals – you do not need to reapply.**

As we are all aiming to maintain social distancing at this time, please send information through our school email address if possible or phone the school office should you need to speak in person.

Yours sincerely

Mrs Pennington

Headteacher

Northfield Manor Primary Academy Free School Meals Application Form

Parent Name	
Date of Birth	
National Insurance Number	
Phone Number	
Address	
Child's/Children's Name(s)	
Date of Birth (Child)	

Email: [enquiry@northfieldmanoracademy.org.uk](mailto:enquiry@northfieldmanoracademy.org.uk)  
Website: [www.northfieldmanoracademy.org.uk](http://www.northfieldmanoracademy.org.uk)

